

MONTHLY LEADERSHIP MEETING - MEETING MINUTES

Location: Webinar – Sao Paulo
Date: 04/02/2021
Time: 16.30-18.00
Facilitator: Sergio Chamone

Agenda Items

1. Sergio Chamone
 - a. Opening / Initial markings
 - b. Goals and targets for 2021
 - c. Financial transition status and new billing cycle
 - d. Open word to members of the Finncham Leadership
2. Objectives and targets for 2021
 - a. Bill and receive all members
 - b. Set up documentation
 - c. Settle tax situation
 - d. Pay debts
 - e. Intern
 - f. Define year activities
 - g. Active committees and events
 - h. Meetings / publications
 - i. TF plan alignment
 - j. Web page
 - k. Committee results
 - l. Breakfast ambassador / speakers
 - m. News
 - n. Actions Deadline / Team Finland Priorities
3. Financial transition status & new billing cycle / administrative issues
 - a. Unfortunately, FINNCHAM continues to have administrative problems related to its legal formation, its bank account, and even its CNPJ, when consulted, returns as Inapita. This is preventing the possibility of regularizing the bank

account and charging the members' annuity. Perhaps to solve the problem temporarily, charge private partners or companies that accept a receipt.

b. Actions Deadline

- (a) Search for Bank alternatives, including a Digital bank 02/26/2021
- (b) Elect an Accountant (economic) to regularize the issue of income tax return and clear the CNPJ. Charge whoever is possible. 2/26/2021
- (c) Finalize the formalization of the Statute 02/26/2021 Financial transition status & new collection cycle

4. Actions expected by the Committees in 2021

- a. Understand that with the pandemic some events became impracticable, but expect the Committees to meet and organize, putting some initiatives into practice in 2021. Suggest that at the next meeting the committee leaders present an action plan for 2021

b. Actions Deadline

- (a) Prepare an action plan with activities for 2021 Next Meeting

5. Alignment of objectives between FINNCHAM and Business Finland

- a. It was suggested by João Augusto and corroborated by Jan and Daniel that a stronger partnership should exist between Finncham and Business Finland, as a suggestion it would be important to have the presence of a BF representative at the Finncham board meeting.

b. Actions Deadline

- (a) Call BF representative to a meeting (on a recurring basis) Next Meeting
- (b) Call Heidi Virta to the next meeting Next meeting

6. Periodicity of "Breakfast with the Ambassador"

- a. About the meeting to take place Monthly or Bimonthly, it was decided to keep it Bimonthly. The monthly attendance was considered too much to guarantee current membership. It was also commented that it would be important to maintain the presence of someone "notable" or with an important and topical message during these meetings to keep it attractive to participants (Members of the Finncham / BF / Embassy community.

b. Actions Deadline

- (a) Set with the Embassy 2/26/2021

7. Site / Check content and possibility of improvement

- a. In order to keep improving, evolving, a revision on the Finncham website is suggested. (Form and content)

b. Actions Deadline

- (a) Analyze the content of the site, and list possible corrections and opportunities for improvement 02/26/2021

8. Amazonia in Loco event and bio economy forum (18 - 20 Oct - Belem)

- a. João Augusto explained in more detail the progress of the preparations for the event in the Amazon and also the Bio Economy Forum

b. Actions Deadline

(a) Proceed with preparatory activities Continued

9. Finals and Closing

Participants

Jan Jarne

Sergio Chamone

Renato Pacheco Neto

Jean-Pierre Bernard

Daniel Souza da Silva

Joao Augusto Rodrigues

Wilson Andrade

Pedro Paciornik

Toni Pitkänen